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Job Reference

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Position

Técnico/a de Finanzas para Gestión de Proyectos

Data de tancament

Dimecres, 05 Març, 2025

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Job title: Técnico/a de Finanzas para Gestión de Proyectos

About BSC

The Barcelona Supercomputing Center - Centro Nacional de Supercomputación (BSC-CNS) is the leading supercomputing center in Spain. It houses MareNostrum, one of the most powerful supercomputers in Europe, was a founding and hosting member of the former European HPC infrastructure PRACE (Partnership for Advanced Computing in Europe), and is now hosting entity for EuroHPC JU, the Joint Undertaking that leads large-scale investments and HPC provision in Europe. The mission of BSC is to research, develop and manage information technologies in order to facilitate scientific progress. BSC combines HPC service provision and R&D into both computer and computational science (life, earth and engineering sciences) under one roof, and currently has over 1000 staff from 60 countries.

Look at the BSC experience:

BSC-CNS YouTube Channel

Let's stay connected with BSC Folks!

We are particularly interested for this role in the strengths and lived experiences of women and underrepresented groups to help us avoid perpetuating biases and oversights in science and IT research. In instances of equal merit, the incorporation of the under-represented sex will be favoured.

We promote Equity, Diversity and Inclusion, fostering an environment where each and every one of us is appreciated for who we are, regardless of our differences.

If you consider that you do not meet all the requirements, we encourage you to continue applying for the job offer. We value diversity of experiences and skills, and you could bring unique perspectives to our team.

Context And Mission

El/la Técnico/a de Finanzas para la Gestión de Proyectos será responsable de la proyección de esfuerzo y financiera, la monitorización y reporte de los proyectos de investigación financiados tanto nacionalmente como por la Unión Europea.

Key Duties

- Trabajar con los Investigadores Principales de los proyectos, planificando cuidadosamente el uso de los recursos humanos y financieros de los proyectos del centro, tanto nacionales como europeos.
- Responsabilizarse del reporte periódico (provisional y oficial) de los proyectos a las agencias de financiación, así como de los reportes trimestrales para lo/as coordinadores/as del proyecto.
- Mantener la información del proyecto actualizada en la base de datos de proyectos del BSC SAP Business One, y monitorizar el budget así como los ingresos del centro.
- Trabajar con los auditores externos del centro para los proyectos. Preparar y administrar la documentación necesaria.
- Mantener contacto con los Investigadores Principales de los proyectos y proporcionarles la información que necesitan sobre los proyectos individuales

Requirements

- Education
 - o Grado en Economía, ADE o similar
 - o Máster en Auditoria o similar será bien valorado
 - o Postgrado específicos relevantes u otros cursos serán un punto a favor
- Essential Knowledge and Professional Experience
 - Alto nivel en Paquete Office (especialmente en Excel)
 - o Nivel fluido de inglés, castellano y catalán
 - o 2-5 años de experiencia en una posición similar
- Additional Knowledge and Professional Experience
 - o Conocimientos de gestión de proyectos I+D
 - o Conocimientos de procesos de auditoría
 - o Conocimientos de SAP
- Competences
 - o Ser organizado/a y metódico/a
 - o Tener iniciativa y proactividad
 - o Ser capaz de trabajar de manera individual y en equipo
 - o Ser capaz de trabajar bajo presión
 - Tener buenas habilidades interpersonales
 - o Actitud de servicio y asertividad

Conditions

- The position will be located at BSC within the Management Department
- We offer a full-time contract (37.5h/week), a good working environment, a highly stimulating environment with state-of-the-art infrastructure, flexible working hours, extensive training plan, restaurant tickets, private health insurance, support to the relocation procedures
- Duration: Open-ended contract due to technical and scientific activities linked to the project and budget duration
- Holidays: 23 paid vacation days plus 24th and 31st of December per our collective agreement
- Salary: we offer a competitive salary commensurate with the qualifications and experience of the candidate and according to the cost of living in Barcelona
- Starting date: 16/03/2025

Applications procedure and process

All applications must be submitted via the BSC website and contain:

- A full CV in English, including contact details.
- A cover/motivation letter with a statement of interest in English, clearly specifying for which specific area and topics the applicant wishes to be considered. Additionally, two references for further contacts must be included. Applications without this document will not be considered.

Development of the recruitment process

The selection will be carried out through a competitive examination system ("Concurso-Oposición"). The recruitment process consists of two phases:

- 1. **Curriculum Analysis:** Evaluation of previous experience and/or scientific history, degree, training, and other professional information relevant to the position. *40 points*
- 2. **Interview phase:** The highest-rated candidates at the curriculum level will be invited to the interview phase, conducted by the corresponding department and Human Resources. In this phase, technical competencies, knowledge, skills, and professional experience related to the position, as well as the required personal competencies, will be evaluated. *60 points*. A minimum of 30 points out of 60 must be obtained to be eligible for the position.

The recruitment panel will be composed of at least three people, ensuring at least 25% representation of women.

In accordance with OTM-R principles, a gender-balanced recruitment panel is formed for each vacancy at the beginning of the process. After reviewing the content of the applications, the panel will begin the interviews, with at least one technical and one administrative interview. At a minimum, a personality questionnaire as well as a technical exercise will be conducted during the process.

The panel will make a final decision, and all individuals who participated in the interview phase will receive feedback with details on the acceptance or rejection of their profile.

At BSC, we seek continuous improvement in our recruitment processes. For any suggestions or comments/complaints about our recruitment processes, please contact recruitment [at] bsc [dot] es.

For more information, please follow this link.

Deadline

The vacancy will remain open until a suitable candidate has been hired. Applications will be regularly reviewed and potential candidates will be contacted.

OTM-R principles for selection processes

BSC-CNS is committed to the principles of the Code of Conduct for the Recruitment of Researchers of the European Commission and the Open, Transparent and Merit-based Recruitment principles (OTM-R). This is applied for any potential candidate in all our processes, for example by creating gender-balanced recruitment panels and recognizing career breaks etc.

BSC-CNS is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or any other basis protected by applicable state or local law.

For more information follow this link

Barcelona Supercomputing Center - Centro Nacional de Supercomputación

Source URL (**retrieved on** *23 febr 2025 - 19:04*): https://www.bsc.es/ca/join-us/jobopportunities/11025mngfpfpo